

Legal and Democratic Services

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12 March 2014

SUMMONS TO ATTEND

MEETING: ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

PLACE: COMMITTEE ROOM I, COUNCIL OFFICES, WOODGREEN, WITNEY

DATE: THURSDAY, 20 MARCH, 2014

TIME: 2.00 PM

Members of the Committee

Councillors: J F Mills (Chairman); H G Davies (Vice-Chairman); M A Barrett;
M Brennan; Mrs E M Coles; D A Cotterill; C Cottrell-Dormer; P J G Dorward;
W A Goffe; H J Howard; Mrs L E C Little; D E Millard and Dr E M E Poskitt

A G E N D A

- 1. Apologies for Absence and Temporary Appointments**
- 2. Minutes of the meeting held on 30 January 2014 (previously circulated)**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Participation of the Public**

Purpose:
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

Items for Decision
- 5. Committee Work Programme 2013/2014 (Report of Ralph Young, Strategic Director – copy attached)**

Purpose:
To provide the Committee with an update on the Work Programme for 2013/2014.

Recommendation:
That the Committee notes the progress with regard to the Work Programme for 2013/2014.

6. Cabinet Work Programme (Report of the Chief Executive – copy attached)

Purpose:

To give the Committee the opportunity to comment on the Work Programme published on 11 March 2014.

Recommendation:

That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.

7. Update on Flood Response and Future Action (Report of the Head of Environment and Commercial Services - copy attached)

Purpose:

To update members on the Council's response to flood events during December 2013 – February 2014, on-going discussions with Thames Water and highlight the actions necessary to mitigate flood risk.

Recommendations:

- (a) That, the information be noted; and
- (b) That, the committee decides what, if any, further action it wishes to take on flooding issues.

8. Service Review – Provision of Public Conveniences (Report of the Head of Environment and Commercial Services – copy attached)

Purpose:

To consider the findings of a public convenience service review and make recommendations to improve service provision and better manage service costs.

Recommendation:

That Cabinet be recommended to approve:-

- (a) Policy option A - that the Council maintain existing discretionary provision of public conveniences but do not provide or operate any additional toilet facilities unless a suitable source of funding or delivery can be identified which does not place additional pressure on existing service budgets;
- (b) The provision of baby changing facilities and Radar locks for disabled cubicles at all sites;
- (c) A policy decision on the provision of urinals and agree to either;
 - (i) maintain existing urinals and continue to make no changes to this service, or,
 - (ii) adopt a policy to maintain existing separate urinals in addition to cubicle provision, but install no further urinals and replace urinals with cubicles when they require routine replacement, or,
 - (iii) adopt a policy to remove existing urinals and where demand requires replace with cubicles.
- (d) That based on limited usage and cost, that subject to consultation with the Parish Council to close one of the Eynsham facilities to generate estimated direct revenue saving of £9,100 per year, with the potential to make additional savings on overheads in addition to building maintenance cost savings. Whilst building maintenance planned and reactive costs vary, it may be possible to achieve an average reduction in expenditure of £2714 per year. The closure of both existing facilities and replacement with one central facility, if feasible, will be considered;

- (e) That Cabinet recommend to Council that charges are increased to 20 pence per use from 1st April 2014, with charges applied at all facilities as soon as alterations can be made;
- (f) Subject to consultation with the relevant Town and Parish Councils, to reduce opening hours to 07:30 – 19:30 year round at all facilities except High Street, Burford, Guildenford Car park, Burford and Hensington Road, Woodstock which will remain open until 21.00 during the Summer to support the tourist trade; and
- (g) That Cabinet recommend to Council the approval of the one-off Capital required of up to £25,000 including contingency sum, to fund recommendations above which will generate an annual saving estimated at £27,331.

Items for Information

9. Update on Waste Service Contract (Report of the Head of Environment & Commercial Services – copy attached)

Purpose:

To update members on the current waste and recycling collection contract.

Recommendation:

That the report is noted.

10. Members' Questions

Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer

Recommendation:

That Members' questions be dealt with as appropriate.

David Neudegg
Chief Executive

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